



# COUNTY OF BURNETT ADMINISTRATION COMMITTEE

Burnett County Government Center  
Room 165

July 18, 2022 – 9:30 a.m.

Burnett County Clerk, 7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX / TTY 715-349-2169

## MEMBERS

### County Board Supervisors

Don Taylor, Chair  
Edgar Peterson, Vice-Chair  
Gary Lundberg, Secretary  
Gerald Pardun  
Don Chell  
Jim Paden  
Christopher Sybers

## DEPARTMENTS

- Administration/Human Resources
- Corporation Counsel
- County Clerk
- County Treasurer
- Economic Development
- Information Technology
- Register of Deeds

## AGENDA

1. Call to Order
2. Notice Posted in Accordance to Wis. Stat. 19.84 Open Meeting Law
3. Public Comments
4. Approval of Agenda Order
5. Approval of Minutes of May 16, 2022, Meeting
6. Department Manager Reports Submitted
  - a. County Clerk
  - b. Treasurer
    1. Resolution – Policy to Waive Interest and Fees on Taxes
  - c. Register of Deeds
  - d. Information Technology
  - e. Corporation Counsel
  - f. Economic Development
7. Administration/Human Resources
  - a. Department Manager Budget Report
  - b. Request to Approve Refilling a Sheriff's Deputy Position Due to the Resignation of Mitchell Olson
  - c. Request to Approve Refilling a Highway Maintenance Worker Position Due to the Resignation of David Cederberg
  - d. Request to Approve Refilling a Mechanic/Welder Position Due to the Resignation of Damon Johnson
  - e. Request to Approve Refilling the Legal Secretary (traffic/DNR) Position in the District Attorney's Office Due to the Resignation of Angela Rollins
  - f. Recruit School Sponsorship Program
  - g. Public Safety Facility Project Update
  - h. Administrator Update
8. Approval: Accounts Payable, County Board and Non-County Board Per-Diem and Expenses
9. Future Agenda Items
10. Next Meeting Date: Monday, August 15, 2022
11. Adjournment

**SEE VIRTUAL ATTENDANCE INFORMATION ON PAGE 2**

Posted 07/13/2022

Persons requiring an interpreter, materials in alternate format or other accommodations to access this meeting are encouraged to contact the Burnett County Clerk at least 48 hours prior to the meeting.

**Burnett County Government will continue to follow current CDC guidelines with all employees and public while in any building owned by Burnett County. We continue to encourage audio participation for county meetings using ZOOM. If you would like to make public comment while participating by ZOOM, please call the office of the County Clerk at 1-715-349-2173 or email to: [clerksoffice@burnettcounty.org](mailto:clerksoffice@burnettcounty.org)**

**For Access to real time audio of the committee meeting during COVID-19, choose one of the following options.**

- **If you are using a computer to access this meeting, click the link below.**  
<https://us06web.zoom.us/j/85973746177?pwd=eTlnZXVpY2w5VTBxZ2c0RFdaSnBHZz09>
- **One tap mobile.**  
13017158592,,85973746177#,,,,\*386788#
- **Dial by telephone.**  
1-312-626-6799

**Meeting ID:** 859 7374 6177

**Password:** 386788

Posted 07/13/2022

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